

IMPORTANT INFORMATION FOR MEMBERS WITH HEALTH SPENDING BENEFITS

Please note: As of April 1 2011 there will be changes to your health spending benefit Manulife claims submissions.



Expenses from the April 1 2010 to March 31 2011 plan year **MUST BE** submitted to Manulife by no later than September 30 2011. IF you have any unused health spending money left over it will be carried over to the new plan year, **HOWEVER**, your claims will not, therefore it is imperative your claims are submitted by the deadline. The chart below is designed to help you determine when your claims must be filed.

PLAN YEAR	CLAIMS INCURRED DURING PLAN YEAR	HEALTH SPENDING CLAIMS SUBMISSION DEADLINE	NOTE
Apr 1 2010-Mar 31 2011	Apr 1 2010-Mar 31 2011	Sep 30 2011	Health spending claims incurred during the 2010 plan year will not be paid after Sep 30 2011
Apr 1 2011-Mar 31 2012	Apr 1 2011-Mar 31 2012	Sep 30 2012	Health spending claims incurred during the 2011 plan year will not be paid after Sep 30 2012